



EU COMMUNITY INITIATIVE PROGRAMME INTERREG III B ARCHIMED

MEDI-CUBE

Reporting and Demand for Reimbursement





Previous actions



Concerning the management of the project, until now we submitted:

- The 1st progress report 1/6/2006 to 30/9/2006
- The 2nd progress report 1/10/2006 to 31/12/2006

Total amount claimed for the whole project for both periods is **96.883,60€**

That corresponds to **7,82%** of the total amount.






Current Actions




- By **end of May** we must submit the 3rd report 1/1/2007 to 31/3/2007
- For that purpose we need as soon as possible (better **before 15th of May**):
 - One to two pages internal report (activities performed during this period) by each partner
 - List of (certified) Expenditures signed and stamped by the legal representative
 - Summary of (certified) Expenditures signed and stamped by the legal representative
 - Expenditures breakdown by WP of the project
 - Copies of receipts, payments, etc.






Current Actions



- Please all these sent to URENIO by courier
- For this period URENIO has spent **117.089,41€**
- There will be a budget reduction to all ARCHIMED projects but we will be notified about the amount concerning MEDI-CUBE by the end of this month.





Contact List for Urenio Aristotle University of Thessaloniki



- For any communication concerning implementation or administrative matters , these are the people responsible:
 - Sotiris Zigiariis: sotzig@urenio.org
 - Maria Schina: marias@urenio.org and mschoina@arch.auth.gr
 - Prof. Komninos: komninos@eng.auth.gr





Contact List for Urenio Aristotle University of Thessaloniki



- The address for sending any document is at URENIO's premises and we will forward to the University's Administrative building if necessary.
- The address is:
 - URENIO Research Unit
 - University Farm School
 - Airport Area
 - Thessaloniki, Greece
 - Tel: +302310 489304